DD/S&T# 440 37-73

1 4 DEC 1973

MEMORANDUM FOR: Chief, Administrative Support Staff, DD/S&T

SUBJECT : Utilization of Independent Contractors

- 1. In submitting a request for the preparation of a contract for an independent contractor, please include a statement from the proposed contractor indicating his present employment affiliation. With the request for the preparation of the contract, there should be included a statement by the operating official concerned that, in his judgment, the individual's current employment does not appear to be potentially prejudicial to the best interest of CIA.
- 2. This new procedure likewise applies to CIA retired annuitants being rehired as independent contractors.

F. W. M. Janney
Ulrector of Personnel

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